



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

ALTERNATIVE ARRANGEMENTS FOR 69TH ANNUAL GENERAL MEETING

The Board of Directors (the “**Board**”) of SP Corporation Limited (the “**Company**”) hereby announces the alternative meeting arrangements in relation to the conduct of its forthcoming 69th annual general meeting on Thursday, 21 April 2022 at 11.30 a.m. (the “**69th AGM**”).

The Board acknowledges that the AGM is an important platform for the Company to engage with its shareholders and appreciates the opportunity to interact with shareholders through such events. Although the COVID-19 pandemic is well contained in Singapore and there is further relaxation of restrictions on group activities as announced by the authorities recently, the exposure risk remains. As such, the Board and Management having considered relevant factors will (emulating its virtual AGM held last year), continue to adopt the digital platform for the 69th AGM, which will be conducted in a manner in compliance with the regulations and guidelines set out by the authorities.

The AGM will be conducted by electronic means in accordance with the regulations and guidance prescribed by (i) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 which has been extended beyond 30 June 2021 (until it is revoked or amended by the Ministry of Law); and (ii) the latest guidance issued by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and Singapore Exchange Regulation in their joint statement dated 4 February 2022.

NOTICE OF AGM AND PROXY FORM

The Notice of AGM and proxy form have been sent to shareholders by electronic means via publication on the Company’s website and on the SGXNet. For convenience, printed copies of these documents have also been sent by post to shareholders.

NO PERSONAL ATTENDANCE AT THE AGM

Due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person.**

ALTERNATIVE ARRANGEMENTS FOR PARTICIPATION IN THE AGM

Shareholders may participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via “live” audio-visual webcast or “live” audio-only stream;
- (b) submitting questions to the Chairman of the Meeting in advance of the AGM; and/or
- (c) appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

Details of the steps for pre-registration, submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the Appendix to this announcement. There will be no “live” voting at the AGM.



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

PERSONS WHO HOLD SHARES THROUGH RELEVANT INTERMEDIARIES

Persons who hold SP Corporation Limited shares through relevant intermediaries (as defined in section 181 of the Companies Act 1967) and who wish to participate in the AGM should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM. In particular, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks and SRS Operators to submit their votes by **5.00 p.m. on 12 April 2022**.

2021 ANNUAL REPORT AND LETTER TO SHAREHOLDERS

The 2021 Annual Report including the Letter to Shareholders dated 6 April 2022 (in relation to the proposed renewal of the shareholders' mandate for interested person transactions) has been published and may be accessed at the Company's website at the URL <http://www.spcorp.com.sg/images/annualreport2021.pdf> and on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>. Shareholders may request for printed copies of these documents by completing and submitting the Request Form accompanying the printed copies of the Notice of AGM sent by post to shareholders.

KEY DATES AND TIMELINE TO OBSERVE

The key dates and timeline which shareholders should take note of are set out in the table below:

Key dates	Actions
6 April 2022 (Wednesday)	Shareholders, including CPF and SRS investors, may begin to pre-register for the AGM at the pre-registration website which is accessible at the URL https://septusiasia.com/spcorpfy2021-agm .
5.00 p.m. on 12 April 2022 (Tuesday)	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks and SRS Operators to submit their votes.
11.30 a.m. on 14 April 2022 (Thursday)	Deadline for shareholders to submit questions.
11.30 a.m. on 16 April 2022 (Saturday)	Responses to substantial and relevant questions submitted by shareholders prior to the deadline will be published on SGXNet at the URL https://www.sgx.com/securities/company-announcements .
11.30 a.m. on 18 April 2022 (Monday)	Deadline for shareholders to: <ul style="list-style-type: none">• pre-register for the AGM; and• submit instruments appointing the Chairman of the Meeting as proxy.
11.30 a.m. on 20 April 2022 (Wednesday)	Authenticated shareholders will receive an email which will contain unique user credentials and instructions on how to access the "live" audio-visual webcast or "live" audio-only stream of the AGM proceedings (the " Confirmation Email "). Shareholders who do not receive the Confirmation Email by 11.30 a.m. on 20 April 2022 , but have registered by the 18 April 2022 deadline, should contact our Share Registrar, B.A.C.S. Private Limited via email at main@zicoholdings.com before 3.00 p.m. on 20 April 2022 .



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

Key dates	Actions
Date and time of AGM: 21 April 2022 (Thursday) at 11.30 a.m.	<ul style="list-style-type: none">• Click on the link in the Confirmation Email and follow the instructions to access the “live” audio-visual webcast of the AGM proceedings; or• Call the toll-free telephone number and follow the instructions in the Confirmation Email to access the “live” audio-only stream of the AGM proceedings.

For more information, shareholders can contact the Company via email at enquiry@spcorp.com.sg or the Company’s Share Registrar, B.A.C.S. Private Limited via email at main@zicoholdings.com.

The alternative meeting arrangements as set out in this announcement are contingent upon any new directions or restrictions on the conduct of AGMs that may be imposed by the authorities after the release of this announcement. As such, shareholders are encouraged to continue to regularly check the Company’s website and the SGXNet for any updates until the date of AGM.

We would like to thank all shareholders for your patience and co-operation, and we hope that events will return to normalcy post pandemic which will be conducive to the conduct of physical meetings for future AGMs.

BY ORDER OF THE BOARD

Lee Pih Peng
Group Company Secretary
6 April 2022



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

APPENDIX

Steps for pre-registration, submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a “live” audio-visual webcast or “live” audio-only stream via their phones, tablets or computers, submit questions in advance of the AGM and appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Shareholders, including CPF and SRS investors, can pre-register for the AGM at the pre-registration website which is accessible at the URL https://septusasia.com/spcorpfy2021-agm from 6 April 2022 up to 11.30 a.m. on 18 April 2022 to enable the Company to verify their status as shareholders.</p> <p>Following the verification, authenticated shareholders will receive an email by 11.30 a.m. on 20 April 2022. The email will contain unique user credentials and instructions on how to access the “live” audio-visual webcast or “live” audio-only stream of the AGM proceedings.</p> <p>Shareholders who do not receive the above-mentioned email by 11.30 a.m. on 20 April 2022, but have registered by the 18 April 2022 deadline, should contact our Share Registrar, B.A.C.S. Private Limited via email at main@zicoholdings.com before 3.00 p.m. on 20 April 2022.</p>
2.	Submit questions in advance of the AGM	<p>Shareholders will not be able to ask questions at the AGM “live” during the webcast or audio-stream, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.</p> <p>Submission of substantial and relevant questions in advance. Shareholders, including CPF and SRS investors, can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) Via pre-registration website. Shareholders who pre-register for the AGM may submit their questions via the pre-registration website which is accessible at the URL https://septusasia.com/spcorpfy2021-agm.</p> <p>(b) Via email. Shareholders may submit their questions via email to the Company at enquiry@spcorp.com.sg.</p> <p>By post. Shareholders may submit their questions by post to the Company’s registered address at 9 Oxley Road, #03-02 The Oxley, Singapore 238697. When sending in your questions via email or by post, please provide us with the following details:</p> <ul style="list-style-type: none">• your full name;• your address; and



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

No.	Steps	Details
		<ul style="list-style-type: none"> the manner in which you hold shares in the Company (e.g. via CDP, CPF, SRS and/or scrip). <p>All questions submitted in advance of the AGM must be submitted by 11.30 a.m. on 14 April 2022.</p> <p>Addressing questions. We will endeavour to address all substantial and relevant questions (which are related to the resolutions to be tabled for approval at the AGM) received from shareholders at least 48 hours prior to the closing date and time for the lodgement of the proxy forms by publishing our responses to such questions on our website and on SGXNet prior to the AGM.</p> <p>Where substantially similar questions are received, we will consolidate such questions and consequently, not all questions may be individually addressed.</p> <p>Minutes of AGM. We will publish the minutes of the AGM on the Company's website and on SGXNet within the prescribed timeline. The minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.</p>
3.	<p>Submitting instruments appointing Chairman of the Meeting as proxy to vote</p>	<p>Shareholders will not be able to vote during the "live" audio-visual webcast or "live" audio-only stream of the AGM proceedings. Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to vote on their behalf at the AGM, in accordance with the instructions on the instrument appointing a proxy.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstention from voting, in respect of a resolution in the instrument appointing a proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p>Submission of instruments of proxy. The instrument appointing the Chairman of the Meeting as proxy must be submitted in the following manner:</p> <p>(a) if submitted by post, be lodged with the Company's Share Registrar, B.A.C.S. Private Limited at 77 Robinson Road, #06-03 Robinson 77, Singapore 068896; or</p> <p>(b) if submitted electronically, be submitted via email to the Company's Share Registrar at main@zicoholdings.com;</p> <p>in either case, by 11.30 a.m. on 18 April 2022.</p>



SP CORPORATION LIMITED

(Company Registration No. 195200115K)

No.	Steps	Details
		<p>A shareholder who wishes to submit an instrument appointing a proxy must complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and submitting it via email to the email address provided above.</p> <p>Due to the current COVID-19 situation, shareholders are strongly encouraged to submit completed instruments appointing a proxy via email.</p> <p>CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks and SRS Operators to submit their votes by 5.00 p.m. on 12 April 2022.</p>